

CAPITAL CITY YOUNG MARINES

PROMOTION REQUEST FORM



Instructions: Complete this form and attach a copy of your most recent school report card along with current CCYMF02 Personal Progress Report. Turn in completed form to Unit XO along with necessary attachments.

Date: _____

Rank / Name: _____ Age: _____

I am requesting to be considered for promotion from my current rank of _____ to _____.

In submitting this request, I feel that I am worthy of promotion consideration. I have met all necessary guidebook requirements and would now like to take:

_____ Written Exam (Basic / Junior / Senior / Advanced)

_____ Oral Promotion Board

Young Marine's Signature _____

Staff Use ONLY

Yes / No	Is CCYMF02 Personal Progress Report attached?
Yes / No	Is a current school report card attached or turned in?
Yes / No	Are rank-appropriate guidebook sign-offs complete?
Yes / No	Does the YM have appropriate DDR credit hours?
Yes / No	Has the YM fulfilled rank-appropriate billets?
Yes / No	Has the YM earned rank-appropriate ribbons?
Yes / No	Has the YM taken the rank-appropriate test?
Yes / No	Has the YM graduated from a rank-appropriate leadership school?

Received by: _____ Date: _____

Forwarded to: _____ Date: _____